Appendix 1: SCRUM Meeting Agendas and Minutes

SCRUM Meeting 1 for RouteOut

Prepared by: Zachary Robinson

Meeting Date: 03/31/22

## Meeting Attendees

1. Zachary Robinson
2. Jiwon Lee
3. Erik Priest

## Meeting Agenda Items

* Basic front end (visuals only)
* Play around with APIs

## Before The Next Meeting

Plans:

* Create basic html and css for the front end pages
* Begin basic back end API access for map box.
* Redo product backlog and sprint 1 backlog with new template
* Get Heroku and GitHub setup

Task Assignments:

| **Task Description** | **Assigned to** |
| --- | --- |
| Get Heroku and Flask working | Zach |
| Create landing page html and css | Jiwon |
| Begin back end work on APIs | Erik |

## Minutes from Previous Meeting

No previous meeting (n/a).

SCRUM Meeting 2 for RouteOut

Prepared by: Zachary Robinson

Meeting Date: 04/04/2022

## Meeting Attendees

1. Zachary Robinson
2. Jiwon Lee
3. Erik Priest

## Meeting Agenda Items

* Continue to refactor Backlogs
* Continue to create a basic route on the established map
* Highlight route on map given submit boxes

## Status Update Since Last Meeting

Accomplishments:

* Created landing page and page with map on it.
* Second page map is interactive
* Setup the Github and Heroku using Python Flask

Tasks Completed:

| **Task Description** | **Assigned to** | **Completed? (yes/no)** |
| --- | --- | --- |
| Get Heroku and Flask working | Zach | yes |
| Create landing page html and css | Jiwon | yes |
| Begin back end work on APIs | Erik | yes |

## Before The Next Meeting

Plans:

* Communicate between the front and back end using JavaScript
* Refactor the Backlogs
* Display route with given start and end locations

Task Assignments:

| **Task Description** | **Assigned to** |
| --- | --- |
| Communicate between the front and back end using JavaScript | Erik |
| Refactor Backlogs | Zach |
| Display route with given start and end locations | Jiwon |

## Minutes from Previous Meeting

In the previous meeting, we set our goal of having a basic html and css web app setup in Heroku using Python Flask. We wanted to have at least a landing page where we could enter in a destination, starting location, and time. We then wanted a second page that displayed an interactive map. On the managerial side, we needed to refactor our product and sprint backlog to conform to the new template we were given. We also needed to set up Heroku, set up a Github, and learn how to use Flask.

SCRUM Meeting 3 for RouteOut

Prepared by: Zachary Robinson

Meeting Date: 04/05/22

## Meeting Attendees

1. Zachary Robinson
2. Jiwon Lee
3. Erik Priest

## Meeting Agenda Items

* Communicating between front and backend
* Creating a workflow between front and backend

## Status Update Since Last Meeting

Accomplishments:

* Studied documentation for communication between Python and JavaScript

Tasks Completed:

| **Task Description** | **Assigned to** | **Completed? (yes/no)** |
| --- | --- | --- |
| Refactor product backlog | Zach | Yes |
|  |  |  |

## Before The Next Meeting

Plans:

* Finish communication between front and back end.

Task Assignments:

| **Task Description** | **Assigned to** |
| --- | --- |
| Create workflow for backend and front end | Erik |
| Implement workflow in back end | Erik |
| Implement workflow in front end | Jiwon |

## Minutes from Previous Meeting

Two functions were made to input a common name like a city name and get coordinates. The current roadblock is trying to communicate between the HTML buttons and the Python code that is running the API calls. We want to get the text input from the submission box in the HTML and send it over to the Python backend.